



# ABHILASHI UNIVERSITY

(A University estd. under State Act & 'B+' ACCREDITED by NAAC)

Chailchowk, Tehsil Chachyot, Distt. Mandi (H.P.)

Phone: 01907-250405, 292-611, 615 Fax: 01907-250405

Email: [registrar@abhilashiuniversity.ac.in](mailto:registrar@abhilashiuniversity.ac.in), [regabhilashi@gmail.com](mailto:regabhilashi@gmail.com),

website: [www.abhilashiuniversity.ac.in](http://www.abhilashiuniversity.ac.in)

Ref. No.AU/Acad-127/2025-26/708

Dated: 28/10/2025

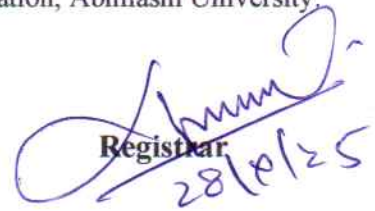
## NOTIFICATION

The Hon'ble Vice-Chancellor in exercising powers vested in him/her vide Section 13 of the Abhilashi University (Establishment & Regulation) Act, 2014, is pleased to notify the attached policy (Annexure) as policy on Grievance Redressal Mechanism for Research Scholars.

  
Registrar

Copy to:-

1. All The Deans/ HODs/ Coordinator of various faculty/ Schools, Abhilashi University.
2. Director Research/ Associate Director Research, Abhilashi University.
3. The Controller of Examination/ Additional Controller of Examination, Abhilashi University.
4. The Finance Officer, Abhilashi University.
5. PS to Vice-Chancellor for information please.

  
Registrar



## **Policy on Grievance Redressal Mechanism for Research Scholars**

### **1. Preamble**

Abhilashi University, Chailchowk (hereinafter referred to as "the University"), reaffirms its commitment to upholding a fair, transparent, and accountable framework for addressing the grievances of Ph.D. research scholars. These regulations have been formulated in alignment with the provisions outlined in the **University Grants Commission (Redressal of Grievances of Students) Regulations, 2023**, and the **UGC (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022**.

The primary objective of these regulations is to ensure that all academic, administrative, and research-related grievances raised by Research scholars are resolved in a structured, impartial, and timely manner, thereby promoting a culture of academic integrity, transparency, and excellence within the University.

### **2. The Grievance Redressal Mechanism is designed to:**

1. Offer a clear and organized approach for resolving academic and administrative issues faced by Ph.D. scholars.
2. Ensure that complaints are resolved within a set timeframe, following a well-structured process.
3. Foster an academic environment where scholars can conduct research free from bias, discrimination, or external pressure.
4. Strengthen accountability, transparency, and responsiveness in the University's research governance framework.
5. Create a Research Scholars' Grievance Redressal Committee (RSGRC) responsible for overseeing fair and impartial resolution of grievances.

### **3. Applicability**

#### **3.1 They shall apply to:**

1. All enrolled Ph.D. research scholars of the University.
2. All recognized supervisors and co-supervisors.
3. Departments, Centres, Academic and administrative units of the University.



# ABHILASHI UNIVERSITY

(A University estd. under State Act & 'B+' ACCREDITED by NAAC)

Chailchowk, Tehsil Chachyot, Distt. Mandi (H.P.)

website: [www.abhilashiuniversity.ac.in](http://www.abhilashiuniversity.ac.in)

## 4. Objectives

The Grievance Redressal Mechanism is instituted to:

1. Provide a structured framework for the resolution of academic and administrative grievances of Ph.D. scholars.
2. Ensure time-bound disposal of complaints through defined procedures.
3. Safeguard scholars against bias, discrimination, harassment, or undue influence.
4. Promote accountability, transparency, and responsiveness in research governance.
5. Establish a **Research Scholars' Grievance Redressal Committee (RSGRC)** to oversee grievance resolution fairly and impartially

## 5. Scope of Grievances

Research scholars can raise concerns for grievances related to the following areas:

- **Supervisory Challenges:** Delays in approvals, unprofessional behavior by research supervisors, lack of essential guidance, or other supervisory issues.
- **Evaluation & Feedback:** Concerns regarding assessment of research progress, unfair examination practices, or issues with dissertation evaluation.
- **Academic Resources:** Insufficient access to necessary research facilities, libraries, laboratories, or digital resources for research work.
- **Financial Concerns:** Delays or issues with the disbursement of fellowships, scholarships, or other financial assistance for research.
- **Administrative Issues:** Delays or complications in processes like registration, thesis submission, plagiarism checks, or other procedural matters.
- **Discrimination & Harassment:** Complaints related to unfair treatment based on race, gender, religion, caste, or other forms of bias.
- **Research Integrity & Ethical Issues:** Disputes concerning authorship, data manipulation, plagiarism, or any violations of ethical research standards.

## 6. Constitution of the Research Scholars' Grievance Redressal Committee (RSGRC)

6.1 The composition of RSGRC shall be as under

| Designation                                           | Role        |
|-------------------------------------------------------|-------------|
| Dean Academics/Dean PG/Director Research (Ex-Officio) | Chairperson |



# ABHILASHI UNIVERSITY

(A University estd. under State Act & 'B+' ACCREDITED by NAAC)

Chailchowk, Tehsil Chachyot, Distt. Mandi (H.P.)

website: [www.abhilashiuniversity.ac.in](http://www.abhilashiuniversity.ac.in)

| Designation                                                                                    | Role             |
|------------------------------------------------------------------------------------------------|------------------|
| Professor/ Senior Faculty<br>(One from each faculty<br>to be nominated by the Vice-Chancellor) | Member           |
| One Woman Faculty (to be nominated by the Vice-Chancellor)                                     | Member           |
| One faculty member belonging to SC/ST/OBC category<br>(to be nominated by the Vice-Chancellor) | Member           |
| One Ph.D. Scholar<br>(to be nominated by Vice-Chancellor)                                      | Student Member   |
| Associate Director Research                                                                    | Member-Secretary |

6.2 The RSGRC shall receive, examine, and dispose of grievances in a time-bound manner.

6.3 The tenure of members shall be **two years**. The Committee shall convene its meeting **once every six months**, or earlier if required.

6.4 The quorum for the meeting including chairperson shall be atleast five.

## 7. Grievance Redressal Procedure

### 7.1 Filing of Grievance

- Grievances may be submitted either electronically or in writing to the Member-Secretary of the Research Scholars' Grievance Redressal Committee (RSGRC).
- Submissions must be accompanied by relevant documentary evidence in support of the grievance.

### 7.2 Preliminary Review

- The Committee will conduct an initial review of the grievance within seven working days. If the grievance is deemed inadmissible, it will be rejected, and the scholar will be provided with written reasons for the rejection.

### 7.3 Inquiry and Resolution

- Grievances deemed admissible will be investigated within 15 working days.
- The scholar will be provided an opportunity to present his/her case during the inquiry process.



# ABHILASHI UNIVERSITY

(A University estd. under State Act & 'B+' ACCREDITED by NAAC)

Chailchowk, Tehsil Chachyot, Distt. Mandi (H.P.)

website: [www.abhilashiuniversity.ac.in](http://www.abhilashiuniversity.ac.in)

- A written decision, including any recommended remedial actions, will be issued preferably within 30 working days from the date of the inquiry.

## 8. Appeal Process

- A scholar dissatisfied with the RSGRC's decision may appeal to the University Grievance Redressal Committee (UGRC) within 15 days of receiving the decision. The UGRC will review the appeal and issue a final and binding resolution within 30 days.

## 9. Confidentiality and Protection from Retaliation

- All grievance proceedings shall be handled with the utmost confidentiality.
- No scholar shall face any form of retaliation for lodging a legitimate grievance.
- Any breach of confidentiality or any act of victimization will result in disciplinary action, in accordance with UGC regulations and University policies.

## 10. Monitoring and Compliance

- The Research Scholars' Grievance Redressal Committee (RSGRC) shall submit bi-annual reports to the Vice-Chancellor, outlining the number, nature, and current status of grievances. The University will periodically assess the effectiveness and fairness of the grievance redressal mechanism.

## 11. Implementation and Amendments

- This policy shall come into force from the date of notification of the approval of the Academic Council. Any modifications to the policy shall be proposed by the RSGRC and approved by the Academic Council of the University.

\*\*\*\*\*

Registrar

Abhilashi University, Chailchowk,  
Teh. Chachyot, Distt. Mandi (H.P.)