Agenda for IQAC Meeting on Quality Enhancement

Date: 12.11.2024 **Time:** 3:00PM; **Venue:** Committee Room of the Administrative Block

Meeting Agenda: The Internal Quality Assurance Cell (IQAC) meeting typically includes agenda focused on enhancing academic and administrative performance. The key agenda items of the meeting include:

1. Assessment of Current Quality Assurance Practices; Discussion on ongoing initiatives and evaluation of their effectiveness.

2. Identification of Key Areas for Quality Improvement, Academic programs and Curriculum development.

   Teaching-learning processes and innovative pedagogies.

   Research and development enhancement.

   Infrastructure and facility improvement.

3. Introduction of New Quality Enhancement Strategies: New strategies for quality improvement (viz. collaborative interdisciplinary research centres, involvement of industry research projects, etc.)

   Adoption of best practices (Financial Aid and Scholarships, Incubation centres and start-up support, appointment of Professor of Practice (POP) for local partnerships and outreach, hackathons and competitions to develop entrepreneurship skill and real-world problems.

4. Student Support and Engagement Initiatives, Review of student support services, feedback mechanisms, and engagement programs.
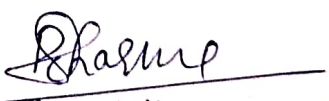
   Discussion on enhancing student counseling, career guidance, and co-curricular activities.

5. Faculty Development Programs, Identifying opportunities for faculty training and development.

6. Encouraging research collaborations and academic exchange programs.

7. Strengthening of Internal and External Feedback Systems, Review of feedback collection and analysis from students, faculty, and other stakeholders.
   Enhancing transparency and responsiveness in addressing feedback.

Rashmi

Director, IQAC

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) Abhilashi University, held on November 12, 2024 at 3:00PM

Abhilashi University

Venue:
Conference Room-Administrative Block

The IQAC meeting was conducted under the Chairmanship of Prof. H.K. Chaudhary, Vice Chancellor, Abhilashi University. The following members were present in the meeting:

I. Head of the Institution

Prof. H.K. Chaudhary, Vice-Chancellor	Chairperson

II. Administrative Officers

Dr. D.P. Dahiya, Dean, Faculty of Pharmacy, Abhilashi University (Criteria Head 1)	Member
Dr. Divya Deepak, Vice Principal, Representative of Dean, Faculty of Ayurveda & Health Sciences, Abhilashi University	Member

III. Teachers

Dr. Vivek Chauhan, Professor, School of Physiotherapy, Abhilashi University (Criteria Head 3)	Member
Dr. Jyoti Sondhi, Associate Professor, School of Management, Abhilashi University	Member
Dr. Reena, Assistant Professor, School of Education, Abhilashi University (Criteria Head 7)	Member
Dr. Ravinder, Assistant Professor, School of Agriculture, Abhilashi University	Member
Dr. Rahul, Associate Professor, Faculty of Ayurveda & Health Sciences, Abhilashi University (Criteria Head 2)	Member

Dr. Sampy Duggal, Associate Professor and Director, Admission & Placement, Abhilashi University (Criteria Head 5)

Dr. Devender Sharma, Dean, Faculty of Engineering & Management, Abhilashi University (Criteria Head 4)

Dr. Abhinav Rathore, Associate Professor, Faculty of Ayurveda & Health Sciences, Abhilashi University (Criteria Head 6)

III. Coordinator IQAC

Prof. P. C. Sharma, Dean, Faculty of Agriculture, Abhilashi University	Director
Dr. Ashwani Kumar, Assistant Professor (Physics), School of Basic Sciences, Abhilashi University	Deputy Director

Dr. R.K. Abhilashi, Hon'ble Chancellor, Abhilashi University and Dr. V.K. Gupta, Dean, Faculty of Veterinary Sciences also attended the meeting.

At the outset, Director, IQAC, Prof. P.C. Sharma welcomed all the participants. He sought permission to discuss the meeting agenda one by one, and the permission was granted by the Chairperson.

Opening Speech by the Hon'ble Vice Chancellor-cum-Chairperson, IQAC

Hon'ble Vice Chancellor-cum-Chairperson, IQAC took charge and after ascertaining that the required quorum was present welcomed all the members present in the meeting. Then after a detail discussion was carried out on the agenda items floated by Director IQAC.

Hon'ble Chairperson expressed a strong desire that Abhilashi University hosts a variety of faculties, including Agriculture; Pharmacy; Ayurveda & Health Sciences; Education, Basic Sciences & Humanities; Veterinary Sciences and Engineering & Management. To fully leverage this diversity, there is an utmost need for each faculty to increase the submission of research projects. Enhanced project activity will drive academic advancement, attract funding, and promote interdisciplinary collaboration, ultimately strengthening the University's role as a hub for innovative research and educational excellence.

Proposal for Expert Guest Lectures

The Chairperson IQAC emphasized the importance of organizing regular guest lectures by experts across the faculties. This initiative aims to enrich the academic experience for students and faculty by

exposing them to current trends, real-world insights, and advancements in their respective fields. Further, inviting experts to share their knowledge will significantly enhance the learning environment, inspire innovative thinking, and contribute to the University's academic excellence.

Promoting Mutual Respect and Understanding

Hon'ble Chairperson enlightened with his viewpoint that with growing enrolment of students from the various states of the country in the University, it is essential to emphasize inclusive activities that promote unity and cultural exchange. Organizing quizzes, creating mentor groups, and organising cultural events at large level will foster communication, helping students connect with each other and feel more integrated within the University community. These activities encourage students to share their diverse backgrounds and traditions, promoting mutual respect and understanding. Such initiatives not only will create a welcoming environment but also strengthen social bonds across the campus.

Appointment of Professors of Practice (POP) and Mountain Agriculture Promoters (MAP)

The Chairperson recommended identifying and appointing distinguished experts who are masters in their field from the local community as Professors of Practice (POP) and Mountain Agriculture Promoters (MAP) in the University. These experts would bring real-world experience and practical knowledge to the academic environment. This initiative seeks to bring distinguished professionals from various fields into the University to enrich academic programs with practical insights and industry expertise. The appointment of Professors of Practice and involvement of Mountain Agriculture Promoters will bridge the gap between theoretical knowledge and practical application, enhancing the learning experience and preparing students to meet real-world challenges. This move aligns with the Chancellor's vision to foster a dynamic and practice-oriented educational environment within the University.

Feedback from the Stakeholders

The Chairperson emphasizes the need for a robust feedback mechanism involving all key stakeholders, including students, alumni, parents, employers and members of the local bodies. This comprehensive approach to gathering input will help in understanding diverse perspectives, identifying areas for improvement, and enhancing the University's overall quality and reputation. By actively seeking and addressing feedback, the University can ensure that it remains responsive, inclusive, and aligned with the needs and expectations of its broader community, fostering a stronger, more collaborative environment for everyone involved. Initially, the feedback frequency will be set at twice a year; however, this may be increased as needed over the time to ensure more responsive and timely improvements based on stakeholder inputs.

Establishment of Alumni Cell

The Chairperson expressed a strong desire to establish an Alumni Cell promptly and organize an alumni meet under the leadership of Dr. Sampy Duggal, Associate Professor, Faculty of Health Sciences. This initiative aims to strengthen ties with the former students, creating a platform for alumni to reconnect with the University, contribute their experiences, and support ongoing academic and professional endeavours. An active Alumni Cell will facilitate networking, mentorship opportunities, and potential collaborations, enhancing the institution's community and legacy.

Establishment of Incubation Centres

The Chairperson expressed a strong intent and need to establish an Incubation Centre within the University to foster start-up initiatives and develop entrepreneurship skills among students and other stakeholders. The Incubation Centre will be set up under the leadership of Dr. Ritika Singh, Assistant Professor in the School of Agriculture, who brings expertise and commitment to nurturing innovation. This Centre aims to support aspiring entrepreneurs by providing resources, mentorship, and a collaborative environment where innovative ideas can flourish, ultimately contributing to the university's role in advancing entrepreneurial and economic development. Moreover, the University incubation centres will serve as a catalyst for socio-economic development, supporting the financial well-being of local populations. To meet the objective micro projects should be submitted through the

University's designated incubation centres as part of the Chief Minister (CM) and Prime Minister (PM) start-up initiatives. By routing projects through these centres, students gain access to a structured support system, financial aid, and a network of industry connections, enhancing the project's potential for success and scalability. This submission process also aligns with the government's vision to encourage self-reliant and skill-based entrepreneurship across various sectors.

Faculty Development Program (FDP)

The Chairperson emphasized the importance of conducting a Faculty Development Program (FDP) annually. This program will serve two primary purposes: ensuring an effective induction process for new faculty members and providing opportunities for existing faculty to enhance their knowledge and teaching skills. By implementing a regular FDP, the University aims to foster a collaborative learning environment, promote best practices in pedagogy, and keep faculty abreast of the latest developments in their respective fields. This initiative is crucial for maintaining a high standard of education and fostering continuous professional growth among faculty members.

Microsoft Office Domain

The University is in the process of acquiring a Microsoft Office domain, which will significantly enhance communication and collaboration between faculty and students. With this domain, students and faculty will gain access to a suite of tools, including Outlook for email, Teams for virtual meetings and group discussions, and OneDrive for cloud storage of 520GB and file sharing. This centralized platform will streamline academic and administrative interactions, making it easier to share resources, conduct online classes, and manage projects.

Chancellor's Address

The Chancellor joined the meeting and provided valuable insights to all criteria heads and other dignitaries, emphasizing the importance of quality enhancement across all academic and administrative areas. The Chancellor highlighted the need for a strategic approach to continuous improvement and encouraged everyone to actively contribute to the overall growth and development of the University. By fostering a culture of excellence, the Chancellor envisions a university that sets benchmarks in both educational standards and institutional practices, driving forward the mission of academic and operational excellence.

Invitation to Dr. Biplav Sarkar, Director, TRAMIET

The Chancellor expressed a desire to extend an invitation to Dr. Biplav Sarkar, Director of TRAMIET, to visit the University and collaborate closely with the Director and Deputy Director of the Internal Quality Assurance Cell (IQAC) on NAAC-related activities in the last week of November 2024.

Closing Remarks

Director IQAC expressed sincere gratitude to all attendees for their active participation and insightful contributions throughout the meeting. He emphasized that the constructive discussions and ideas shared would lead to significant improvements in academic and administrative practices within the University. He acknowledged the valuable inputs provided by the Chancellor, Abhilashi University, Chairperson IQAC, who encouraged all respected members and criteria heads to adopt a proactive approach toward quality enhancement. Also, all the worthy members were requested to emphasize the Chancellor's vision of continuous quality improvement and institutional growth, which aligns with the mission of the IQAC and the broader objectives of the University.

The Director underscored the importance of collaboration among departments, criteria heads, and faculty in implementing the discussed initiatives effectively. In the interactive session each member was encouraged to take accountability for their role in these projects, with a shared commitment to achieving the University's goals of excellence in education, research, and community engagement.

Timeline and Follow-Up

A timeline was proposed for implementing each initiative discussed in the meeting, with a review to assess progress and address any challenges.
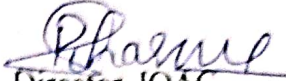
Attendees were informed about the follow-up meetings which would be scheduled to evaluate the effectiveness of initiatives and ensure alignment with IQAC objectives.
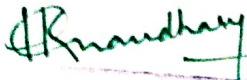
Conclusion and Adjournment

The Director concluded the meeting by reiterating the IQAC's commitment to fostering a culture of quality and excellence within the University.

The meeting was adjourned with a call to action for each member to contribute actively towards the successful implementation of these initiatives for the overall growth of the University.

The meeting ended with a vote of thanks to and from the Chair.

Director, IQAC 14·11·24

Vice-Chancellor 14. XI. 24
Abhilashi University, Chail Chowk,
Tehsil Chachyot, Distt. Mandi (H.P.)